



## CABINET

<b>DATE:</b>	<b>Friday, 10 November 2017</b>
<b>TIME:</b>	<b>10.30 am</b>
<b>VENUE:</b>	<b>Essex Hall, Town Hall, Clacton-on-Sea, CO15 1SE</b>

### MEMBERSHIP:

Councillor Stock	- Leader of the Council
Councillor C Guglielmi	- Finance and Corporate Resources Portfolio Holder and Deputy Leader of the Council
Councillor Fairley	- Investment and Growth Portfolio Holder
Councillor Honeywood	- Housing Portfolio Holder
Councillor McWilliams	- Health and Education Portfolio Holder
Councillor Nicholls	- Corporate Enforcement Portfolio Holder
Councillor Skeels (Snr)	- Leisure and Tourism Portfolio Holder
Councillor Talbot	- Environment Portfolio Holder

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**Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.**

**For further details and general enquiries about this meeting, contact Ian Ford on 01255 686584.**

**DATE OF PUBLICATION: WEDNESDAY, 1 NOVEMBER 2017**

## AGENDA

### 1 **Apologies for Absence**

The Cabinet is asked to note any apologies for absence received from Members.

### 2 **Minutes of the Last Meeting (Pages 1 - 10)**

To confirm and sign the minutes of the last meeting of the Cabinet held on Tuesday 5 September 2017.

### 3 **Declarations of Interest**

Members are invited to declare any Disclosable Pecuniary Interests, or other interests, and the nature of them, in relation to any item on the agenda.

### 4 **Announcements by the Leader of the Council**

The Cabinet is asked to note any announcements made by the Leader of the Council.

### 5 **Announcements by Cabinet Members**

The Cabinet is asked to note any announcements made by Members of the Cabinet.

### 6 **Matters Referred to the Cabinet by the Council - Reference from Council - A.1 - Petition: "Say No to plans for Millennium Square, Walton-on-the-Naze - Save our Trees and £90,000 (Pages 11 - 14)**

To place before Cabinet, a Petition reported at the meeting of the Council held on 5<sup>th</sup> September 2017.

### 7 **Matters Referred to the Cabinet by a Committee - Reference from the Community Leadership and Partnerships Committee - A.2 - Online Tending Lottery (Pages 15 - 16)**

To enable Cabinet to give consideration to comments made to it by the Community Leadership and Partnerships Committee in respect of the above.

### 8 **Matters Referred to the Cabinet by a Committee - Reference from the Corporate Management Committee - A.3 - Waste and Recycling (Pages 17 - 18)**

To enable Cabinet to give consideration to recommendations made to it by the Corporate Management Committee in respect of the above.

### 9 **Matters Referred to the Cabinet by a Committee - Reference from the Corporate Management Committee - A.4 - Performance Management - Quarter One (Pages 19 - 20)**

To enable Cabinet to give consideration to a comment made to it by the Corporate Management Committee in respect of the above.

**10 Matters Referred to the Cabinet by a Committee - Reference from the Corporate Management Committee - A.5 - Corporate Budget Monitoring for the First Quarter of 2017/18 (Pages 21 - 22)**

To enable Cabinet to give consideration to a recommendation made to it by the Corporate Management Committee in respect of the above.

**11 Matters Referred to the Cabinet by a Committee - Reference from the Corporate Management Committee - A.6 - Long Term Financial Sustainability Plan/Ten Year Forecast (Pages 23 - 24)**

To enable Cabinet to give consideration to comments made to it by the Corporate Management Committee in respect of the above.

**12 Matters Referred to the Cabinet by a Committee - Reference from the Corporate Management Committee - A.7 - Assets Update (Pages 25 - 28)**

To enable Cabinet to give consideration to recommendations made to it by the Corporate Management Committee in respect of the above.

**13 Matters Referred to the Cabinet by a Committee - Reference from the Service Development and Delivery Committee - A.8 - Review of Clacton Air Show 2017 (Pages 29 - 30)**

To enable Cabinet to give consideration to comments made to it by the Service Development and Delivery Committee in respect of the above.

**14 Matters Referred to the Cabinet by a Committee - Reference from the Service Development and Delivery Committee - A.9 - Litter from Fast Food Outlets around the District and on the A120 (Pages 31 - 32)**

To enable Cabinet to give consideration to comments made to it by the Service Development and Delivery Committee in respect of the above.

**15 Leader of the Council's Items - Joint Report of the Leader of the Council and the Finance and Corporate Services Portfolio Holder - A.10 - Amendments to the Council's Constitution - Financial & Procurement Matters (Pages 33 - 84)**

To approve a delegation to the Portfolio Holder for Finance and Corporate Resources and recommend to Council, proposed changes which have been suggested by the Monitoring and Section 151 Officers as part of an annual review of the Constitution.

The main proposals cover a number of miscellaneous amendments to Financial and Procurement matters to reflect changes required to comply with legislation and to ensure the Constitution is both effective and efficient at an operational level.

**16 Cabinet Members' Items - Report of the Environment Portfolio Holder - A.11 - Destination Inclusive Play Area, Walton-on-the-Naze (Pages 85 - 144)**

- (a) To seek approval for the installation of a destination, inclusive play area on the Bath House Meadow open space, Walton-on-the-Naze based on the design proposed by the selected contractor;
- (b) To seek approval of the Heads of Terms for the Funding Agreement with Essex County Council and use of Section 106 contributions to deliver the project; and
- (c) To delegate further details to officers to facilitate the delivery of the foregoing.

**17 Cabinet Members' Items - Report of the Finance and Corporate Services Portfolio Holder - A.12 - Performance Report: July - September 2017 - Quarter Two Report (Pages 145 - 170)**

To present the Performance Report for the period July – September 2017 (Q2).

**18 Cabinet Members' Items - Report of the Finance and Corporate Services Portfolio Holder - A.13 - Corporate Budget Monitoring Report for the Second Quarter of 2017/18 (Pages 171 - 206)**

To provide an overview of the Council's actual financial position against the budget as at the end of September 2017.

**19 Cabinet Members' Items - Report of the Health and Education Portfolio Holder - A.14 - Tending Children and Young People's Strategy 2017 - 2020 (Pages 207 - 230)**

To present the updated Tending Children and Young People's (C&YP) Strategy 2017 - 2020, including the C&YP Partnership Delivery Plan 2017 – 2018.

**20 Cabinet Members' Items - Report of the Housing Portfolio Holder - A.15 The Local Council Tax Support Scheme, Council Tax Exemptions/Discounts for 2018/19 and Annual Minimum Revenue Provision Policy Statement 2018/19 (Pages 231 - 276)**

To enable Cabinet to consider and agree for recommending to full Council the following:

- Local Council Tax Support Scheme 2018/19 (including associated exceptional hardship policy);
- Council Tax Exemptions and Discounts 2018/19; and
- Annual MRP Policy Statement for 2018/19.

**21 Cabinet Members' Items - Report of the Housing Portfolio Holder - A.16 - Formal Consultation on the future of two Sheltered Housing Schemes (Pages 277 - 290)**

To inform Cabinet of the outcome from an initial viability assessment into the Spendells and Honeycroft sheltered housing schemes and seek agreement to commence a formal consultation with residents and affected staff on future proposals for the schemes.

**22 Management Team Items**

There are none on this occasion.

**23 Exclusion of Press and Public**

The Cabinet is asked to consider the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 24 on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A, as amended, of the Act.”

**24 Cabinet Members' Items - Report of the Housing Portfolio Holder - B.1 - Land east of Lotus Way, Jaywick, Clacton-on-Sea (Pages 291 - 300)**

To provide Cabinet with a progress update on the Jaywick Sands project and note the development of a Starter Homes policy to mirror existing Local Lettings Plan policies.

### **Date of the Next Scheduled Meeting**

*The next scheduled meeting of the Cabinet is to be held in the Essex Hall, Town Hall, Clacton-on-Sea, CO15 1SE at 10.30 am on Friday, 15 December 2017.*

#### **The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

### **Notice of Intention to Conduct Business in Private**

Notice is hereby given that, in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Agenda Item No. 24 is likely to be considered in private for the following reason:

The item detailed below will involve the disclosure of exempt information under Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) to Schedule 12A, as amended, to the Local Government Act 1972:

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